**FAIRFIELD AREA SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**MEETING November 11, 2024**

**A G E N D A**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Minutes**

A. Move to approve the minutes of the Regular Board Meeting [October 28, 2024.](#Minutes10282024)

**V. Presentations/Reports** (For information only --- No action to be taken)

* Superintendent
* Ass’t to the Superintendent
  + - Business Manager
    - District Technology Coordinator
    - Principal’s Update
    - Student Council

**VI.** **Public Comment** – **Agenda Items** (3 min. each / 30 min. max)

**Policy 903 – Public Participation at Board Meetings**

....Each participant shall be limited to three (3) minutes total duration for their public comment. No participants may donate their public comment allotment to another participant.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually. The presiding officer may interrupt or terminate a participant's statement when the statement exceeds the time limit established by the Board, reveals confidential information about a minor child, or physically threatens harm. Participants are strongly encouraged to avoid comments that are personally directed, abusive or obscene.

The portion of the meeting during which the public is invited to speak shall be limited to thirty (30) minutes. The Board reserves the right to extend the time allotment….

**VII. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

**Administrative**

**Actions** A. Move to approve an Independent Study Contract for Taylor Snyder for the second semester of the 2024-2025 school year for German II.

**Budget**  B. Move to approve the following additional individual(s) as bus / van drivers for the 2024-2025 school year. The contractor is noted.

Alexandra Robbins – Krise Transportation

**Personnel** C. Move to approve Marcie Kozack as a homebound instructor for a middle school student effective November 11, 2024.

1. Move to approve a request for Intermittent Family Medical Leave from John McKenrick beginning November 14, 2024 through June 30, 2025.

1. Move to approve the employment of Linda Llewellyn as a part-time HS/MS/EL Food Services Breakfast Aide at $14.54 per hour, effective November 11, 2024.

**VIII. Other Action Items:**

**IX. Other Discussion Items:** (No action to be taken)

1. Reassignments / Transfers –

Bonnie Whitney from Elementary Cafeteria Aide to Elementary Cafeteria Cook effective November 11, 2024. The pay will be $17 per hour; 6 hours per day.

**X. Public Comment** – (3 min. each / 30 min. max)

**XI. Adjournment**

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Reorganization Meeting and a Regular Board Meeting on December 2, 2024 at 7:00 p.m. in the District Board Room.

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The Fairfield Area School Board met on Monday evening, October 28, 2024 at 7:00 p.m. in the district boardroom for a regular board meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mr. Matthew DeGennaro, Mrs. Jennifer Holz, Mr. Jack Liller, and Mr. Tedd Sayers. Absent were Mrs. Erica Bollinger, Mr. James Fisher, Mrs. Melissa Kearchner and Mrs. Lisa Sturges. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele-Zepp, Technology Coordinator; Ms. Colleen Rebert, Elementary School Principal; and Gareth Pahowka, District Solicitor.

**Minutes**

A motion was made by Mr. Tedd Sayres to approve the minutes of the Regular Board Meeting of September 23, 2024, Special Board Meeting of October 9, 2024 and the Board Study Session of October 14, 2024. The motion was seconded by Mr. Jack Liller. The motion carries (5-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link: <https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY>.

* Superintendent
* Assistant to the Superintendent
* Technology Director
* Principal’s Update

**Public Comment –** None

Mrs. Jennifer Holz made a motion to approve consent agenda items A - AA. The

motion was seconded by Mr. Jack Liller. The motion carried (5-0).

**Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

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**Administrative**

**Actions** A. Approved a Field Trip Request from Coach Brad Haugh and golfer Isabell Studli to travel to State College, PA, from October 20-22, 2024, to participate in the PIAA state golf championship.

B. Approved a field trip request from Susan Donaldson & FCCLA students, Savannah Kahler & Karina Miller to travel to Altoona, PA, February 21-23, 2025 to continue developing leadership skills and plan for the State Leadership Conference.

C. Approved a request to establish a HS Student Club under the name “Medicine4Youth” to educate and provide resources for students who are interested in going into the medical field. Mr. Baugh will be the advisor for the 2024-2025 school year.

**Budget**  D. Approved the following additional individual(s) as bus / van drivers for the 2024-2025 school year. The contractor is noted.

Dakota Hopkins - Krise Transportation

Chelsea Wileman - Krise Transportation

Walter Tuchalski - Jacoby Transportation

Andrea Bauserman - Jacoby Transportation

Krista Bobo - Jacoby Transportation

E Approved expenditures of the General Fund in the amount of $823,539.95; Food Service in the amount of $44,802.64; Student Activities in the amount of $10,641.50; and the Payroll Fund in the amount of $1,041,548.15; for total expenditures of $1,920,532.24 for the period of September 18 through October 22, 2024.

F. Approved the bank reconciliations as presented.

G. Approved an agreement with Amergis Healthcare Staffing to provide supplemental healthcare staffing services effective September 27, 2024 for the 2024-2025 school year.

**Personnel** H. Accepted a resignation from Brett Barnes, MS Student Council Advisor, effective October 17, 2024.

I. Accepted a resignation from Tanner Byers, HS Head Baseball Coach, effective immediately.

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J. Approved the following individuals as coaches for the 2024-2025 school year.

Danielle Martin

MS Ass’t Girls’ Basketball Coach $2,194

Kristi Ebaugh / Justine Gibbon

MS Winter Cheerleading Co-Coaches $2025 / Split

K. Approved a supplemental contract for Ute Cline as the Class of 2025 Advisor with pay per the Collective Bargaining Agreement for the 2024-2025 school year ($3,166).

L. Approved a supplemental contract for Kaydee Neterer as the Class of 2027 Advisor with pay per the Collective Bargaining Agreement for the 2024-2025 school year ($2,074).

M. Accepted a resignation from Christina Smith, HS/MS Cafeteria Cook, effective September 23, 2024.

N. Approved the employment of Violet Johns as a part-time HS/MS Food Services Aide at $14.54 per hour, effective October 7, 2024.

O. Approved the employment of Ashley Alexander as a part-time HS/MS Food Services Aide at $14.54 per hour, effective October 28, 2024.

P. Approved the employment of Nicole Pressley as a part-time elementary personal care assistant (PCA) at $15.60 per hour, effective October 24, 2024.

Q. Approved the employment of Dustin Speelman as a full-time 2nd Shift Lead Custodian at $16.15 per hour, effective October 29, 2024.

R. Approved the addition of Stacey Harbaugh, RN, and Jessica McGlaughlin, RN, to the Support Staff Substitute List effective October 3, 2024.

S. Approved a request for Uncompensated Leave from Cathryn Campbell October 24, 25, and 28, 2024.

T. Approved a Memorandum of Understanding to the CBA dated July 2024 – June 30, 2028 between the Fairfield Education Association and Fairfield Area School District “pending final Solicitor review and approval”.

U. Approved a salary increase for Aaron Taylor, Ass’t to the Superintendent, of 3.3% effective November 1, 2024 through October 31, 2025 in accordance with his employment contract.

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V. Approved the following food services personnel increases effective October 28, 2024.

Bonnie Whitney $15.29

Francesca Tomaino $15.29

Cary Shirley $15.29

Shaun Denney $15.29

Deborah Valentine $16.56

Debby Kennedy $18.07

W. Approved the new entry level rate for the HS/MS Cook and ES Cook of $17.00 per hour effective October 28, 2024.

**Policy** X. Approved the revisions to Policy 222, Tobacco, and Vaping Products – Students, on a Second Reading.

Y. Approved the revisions to Policy 323, Tobacco, and Vaping Products – Employees, on a Second Reading.

Z. Approved the revisions to Policy 706, Property Records, on a Second Reading.

AA. Approved the revisions to Policy 706.1, Disposal of Equipment, on a Second Reading.

Mrs. Jennifer Holz moved to approve item A in other action items. Mr. Tedd Sayres seconded the motion. The motion carried (5-0).

**VIII. Other Action Items:**

A. Approved a time change for the November 11, 2024 regular board meeting to begin at 6 PM.

**IX. Other Discussion Items:** (No action to be taken)

1. Reassignments / Transfers –

* Shaun Denney from HS/MS Food Services aide to Food Services Head Cashier effective October 29, 2024.

**X. Public Comment** – (3 min. each / 30 min. max)

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**Adjournment**

All were in favor following a motion by Mr. Tedd Sayres and a second by Mr. Jack Liller to adjourn the regular boarding meeting at 7:16 p.m.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

President Board Recording Secretary